

## **DeGroote Doctoral Students Association - DDSA**

Thursday, December 11<sup>th</sup> 2008 3:00pm

Room DSB 227

**Present:** Akanksha Bedi, Nicole Wagner, Frances Tuer, Chirsta Austin, John Laugesen, Rahman Khokhar and many more...

1. Committee Updates
  - a. Graduate Curriculum Policy Committee (GCPC)
    - Akanksha informed that she has joined GCPC committee.
  - b. It was agreed to make a list of all graduate student committees and the person sitting on each of these. This can help to ensure that most of PhD students and DDSA member get an opportunity to represent these committees. Akanksha volunteered to work on preparing the list.
2. Briefing to Director PhD Program
  - a. Akanksha updated about her meeting with Dr. Detlor. Following key points were discussed:
    - Proposal for uniform thesis proposal. Dr. Detlor finds it difficult to implement, however, he will discuss the matter with the faculty.
    - She also requested to provide specialized software, such as SPSS, on selected computers in the PhD cluster.
3. DDSA Yearly Meeting Schedule
  - a. John was requested to arrange class timings form PhD students from Carolyn. Akanksha will then prepare and circulate the yearly meeting schedule.
4. Uniform Thesis Proposal
  - a. Frances made a presentation suggesting alternate ways to standardize the thesis proposal. Participants felt that the approach could vary with in various fields, however, agreed to continue pursuing the matter with Dr. Detlor.
5. Suggestion Box
  - a. Akanksha suggested that we must encourage involvement from most of PhD students for decisions on important issues and proposed to place a “suggestion box” within the PhD cluster. The idea was welcomed and Akanksha will work on this.
6. DDSA constitution review
  - a. Christa called for participants’ comments to revise the DDSA Constitution and will come up with revised draft for DDSA constitution.
7. Recycling Bin in PhD Cluster
  - a. Issue still unresolved and John will continue to follow-up with the concerned people.