

# DDSA minutes

DeGroote Doctoral Students Association – DDSA Meeting Minutes			
1.9.2014		5:00pm	Faculty Lounge
Attendees	Majid Taghavi (President) Alireza Tajbaksh (Social Director) Megan Murphy (Secretary) Azam Shamsi (Communication Director) Saeed Shekari (Treasurer)		
Note taker	Megan Murphy		
Topic			
New Items			
<ul style="list-style-type: none"> <li>None</li> </ul>			
Action Items		Person Responsible	Deadline
Topic			
Lunch and Learns		Majid	
Discussion			
<ul style="list-style-type: none"> <li>Next Lunch and Learn hopefully for February (near the 16<sup>th</sup>)               <ul style="list-style-type: none"> <li>“Getting Hired – Job Market Process”</li> <li>Going to check with Andrew and Rahman regarding availability and timing</li> <li>May need to be longer than an hour</li> </ul> </li> </ul>			
Action Items		Person Responsible	Deadline
Talk to presenters		Majid	
Topic			
DDSA Website		Majid	
Discussion			
<ul style="list-style-type: none"> <li>No new items</li> </ul>			
Action Items		Person Responsible	Deadline

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Topic			
DDSA Members	Majid		
Discussion			
<ul style="list-style-type: none"> <li>No new items</li> </ul>			
Action Items		Person Responsible	Deadline
Topic			
DDSA Events	Majid		
Discussion			
<ul style="list-style-type: none"> <li>DDSA Social Night               <ul style="list-style-type: none"> <li>February 6<sup>th</sup></li> </ul> </li> <li>Research Day               <ul style="list-style-type: none"> <li>Looking for presenters</li> <li>Need to discuss who will do what</li> <li>Planning for late April, early May</li> </ul> </li> </ul>			
Action Items		Person Responsible	Deadline
Reservation at the Phoenix and send out email		Alireza	
Topic			
Logo Design	Alireza		
Discussion			
<ul style="list-style-type: none"> <li>Alireza to send logos to group for review</li> <li>Ask Deb for help with polishing?</li> </ul>			
Action Items		Person Responsible	Deadline

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Topic		
PhD Cluster		
Discussion		
o No new items		
Action Items		
	Person Responsible	Deadline