

DDSA minutes

DeGroote Doctoral Students Association – DDSA Meeting Minutes		
11.7.2013	5:00pm	Faculty Lounge
Attendees	Majid Taghavi (President) Alireza Tajbaksh (Social Director) Megan Murphy (Secretary) Azam Shamsi (Communication Director) Saeed Shekari (Treasurer)	
Note taker	Megan Murphy	
Topic		
New Items	Majid	
Discussion		
<ul style="list-style-type: none"> No new items 		
Action Items		
	Person Responsible	Deadline
Topic		
Lunch and Learns	Majid	
Discussion		
<ul style="list-style-type: none"> Topic for first lunch and learn will be using LinkedIn Have contacted the McMaster Student Success Centre <ul style="list-style-type: none"> Aiming for November 20th from 12-1pm Need to book room and order lunch Poster for board? 		
Action Items		
	Person Responsible	Deadline
Contact SCS	Majid	
Book room and order lunch	Megan	
Topic		
DDSA Website	Majid	
Discussion		
<ul style="list-style-type: none"> Want to add photos from last DDSA Social Night at the Phoenix Maybe add explanation of what the Social Night is about for new students 		
Action Items		
	Person Responsible	Deadline
Photos for website	Alireza	

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Topic			
DDSA Members	Majid		
Discussion			
<ul style="list-style-type: none"> No new items 			
Action Items		Person Responsible	Deadline
Topic			
DDSA Events	Majid		
Discussion			
<ul style="list-style-type: none"> DDSA Social Night <ul style="list-style-type: none"> Next: December 5th at 5:30pm Possibly January 9th after the holidays Research Day <ul style="list-style-type: none"> Possibility of having lunch and learn or key note presentation about Job Market and Job Search Question as to how many presenters will be interested 			
Action Items		Person Responsible	Deadline
Reservation at the Phoenix		Alireza	
Topic			
Logo Design	Alireza		
Discussion			
<ul style="list-style-type: none"> DDSA will be sending out email asking if anyone is interested in submitting a logo for DDSA Alireza presented two ideas for possible logos 			
Action Items		Person Responsible	Deadline
Email students about logo design		Alireza	

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Topic		
PhD Cluster		
Discussion		
<ul style="list-style-type: none"> • Board has been installed in A210 for DDSA updates <ul style="list-style-type: none"> ○ Want to add title/banner 		
Action Items	Person Responsible	Deadline
Update board	Megan	