

DDSA minutes

DeGroote Doctoral Student Association – DDSA Meeting Minutes		
DATE	07 March 2013	DSB 227
Attendees	Felicia, Sophia, Andrew, Saeed, and Sonia	
Note taker	Sonia	
Topic		
Lunch and Learn		
Discussion		
<p>The lunch and learn with Dr. Baba was discussed. Sophia has contacted him and he is willing to do it this month or next month.</p>		
Action Items	Person Responsible	Deadline
Wait for email's confirmation about the date and schedule the event	Sophia	
Topic		
CARMA		
Discussion		
<p>There were no buffering problems with the last transmission, but since it was reading week, it was not easy to evaluate whether these problems may appear later.</p> <p>The next webcast will be around the third week of April. Since most undergraduates will be gone by then, it is likely that the streaming can be continuous.</p>		
Action Items	Person Responsible	Deadline
Decide whether the next CARMA webcast will be transmitted alive	Felicia	Next DDSA meeting
Topic		
Research Day		
Discussion		
<p>A potential date for having Research Day was discussed. It was agreed that this event will be held on May 2nd. Since this is the first Thursday of the month, we will be holding the Pub Night right after.</p> <p>A potential overall schedule for Research Day was discussed. It was agreed that the event will run from 10:00 am to 4:30 pm. The plan is to have five students' presentations in the morning and five in the afternoon. Professors from different areas will be contacted to find out their interest in participating.</p>		
Action Items	Person Responsible	Deadline
Contact Professors in different areas	DDSA Members	Next meeting
Start building a schedule according to students' interest in participate	Felicia	Next meeting
Topic		
Fun activities		
Discussion		
<p>A bowling plan will be undertaken next Thursday (March 14). Majid sent a reminder email to students about the event.</p>		
Action Items	Person Responsible	Deadline