

DDSA minutes

DeGroote Doctoral Students Association – DDSA Meeting Minutes			
3.6.2014		4:45pm	Faculty Lounge
Attendees	Majid Taghavi (President) Maryam Ghasemaghaei (Vice President) Alireza Tajbakhsh (Social Director) Megan Murphy (Secretary) Saeed Shekari (Treasurer)		
Absent	Azam Shamsi (Communication Director)		
Note taker	Megan Murphy		
Topic			
New Items			
<ul style="list-style-type: none"> None 			
Action Items		Person Responsible	Deadline
Topic			
Lunch and Learns	Majid		
Discussion	<ul style="list-style-type: none"> Next Lunch and Learn – February 20th from 12-1pm: First year’s issues in Academia by Rahman Upcoming topics: <ul style="list-style-type: none"> How to apply for academic job, by Andrew – March 19th Important dates for thesis defense – April 9th <ul style="list-style-type: none"> Budget for this lunch will not come from DDSA 		
Action Items		Person Responsible	Deadline
Send email invitation to students		Alireza	
Contact instructor for thesis session		Megan	
Topic			
DDSA Website	Majid		
Discussion	<ul style="list-style-type: none"> No new items 		
Action Items		Person Responsible	Deadline

DDSA minutes

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Topic			
DDSA Members	Majid		
Discussion			
<ul style="list-style-type: none"> No new items 			
Action Items		Person Responsible	Deadline
Topic			
DDSA Events	Majid		
Discussion			
<ul style="list-style-type: none"> DDSA Social Night <ul style="list-style-type: none"> April 3rd Research Day <ul style="list-style-type: none"> I also suggest moving the talk on conference attendance to research day to make our day even more interesting. Ask to see if any profs are willing to do this talk. Looking for presenters – hoping to get 1 or 2 from each area Approximately 30 minutes each Date: last week of April, 1st week of May – Thursday May 1st? Lunch provided – need to determine costs/budget 			
Action Items		Person Responsible	Deadline
Reservation at the Phoenix and send out email		Alireza	
Topic			
Logo Design	Alireza		
Discussion			
<ul style="list-style-type: none"> Vahid – see if he can make some changes to provide a few different options 			
Action Items		Person Responsible	Deadline

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Topic		
PhD Cluster		
Discussion		
o No new items		
Action Items		
	Person Responsible	Deadline