

# DDSA minutes

DeGroote Doctoral Students Association – DDSA Meeting Minutes			
2.6.2014		5:00pm	Faculty Lounge
Attendees	Majid Taghavi (President) Maryam Ghasemaghaei (Vice President) Alireza Tajbakhsh (Social Director) Azam Shamsi (Communication Director)		
Absent	Megan Murphy (Secretary) Saeed Shekari (Treasurer)		
Note taker	Alireza Tajbakhsh		
Topic			
New Items			
<ul style="list-style-type: none"> <li>None</li> </ul>			
Action Items		Person Responsible	Deadline
Topic			
Lunch and Learns		Majid	
Discussion			
<ul style="list-style-type: none"> <li>Next Lunch and Learn – February 20<sup>th</sup> from 12-1pm: First year’s issues in Academia by Rahman</li> <li>Upcoming topics:               <ul style="list-style-type: none"> <li>How to apply for academic job, by Andrew (2<sup>nd</sup> week in March)</li> <li>How to prepare for conference attendance, by a prof.</li> <li>Important dates for thesis defense</li> </ul> </li> </ul>			
Action Items		Person Responsible	Deadline
Send email invitation to students		Alireza	
Topic			
DDSA Website		Majid	
Discussion			
<ul style="list-style-type: none"> <li>No new items</li> </ul>			
Action Items		Person Responsible	Deadline

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<b>Topic</b>			
<b>DDSA Members</b>	Majid		
Discussion			
<ul style="list-style-type: none"> <li>No new items</li> </ul>			
<b>Action Items</b>		<b>Person Responsible</b>	<b>Deadline</b>
<b>Topic</b>			
<b>DDSA Events</b>	Majid		
Discussion			
<ul style="list-style-type: none"> <li>DDSA Social Night               <ul style="list-style-type: none"> <li>March 6<sup>th</sup></li> </ul> </li> <li>Research Day               <ul style="list-style-type: none"> <li>We can predict that we will not have many presenters for research day. After a quick talk that Maryam and I had with John Laugesen, we are thinking that it is a good idea to have a talk on "How to enter to consultancy companies?". I am sure you also have observed a growing tendency toward this topic among students. John also suggested that we invite some MBA students who recently started working at KPMG and Deloitte. I suggest we invite two speakers (John + one MBA student) to research day for this purpose.</li> <li>I also suggest moving the talk on conference attendance to research day to make our day even more interesting.</li> </ul> </li> </ul>			
<b>Action Items</b>		<b>Person Responsible</b>	<b>Deadline</b>
Reservation at the Phoenix and send out email		Alireza	
<b>Topic</b>			
<b>Logo Design</b>	Alireza		
Discussion			
<ul style="list-style-type: none"> <li>Alireza to send logos to group for review</li> <li>Vahid, Majid, and Alireza will discuss final version of the logo by March 6<sup>th</sup></li> </ul>			
<b>Action Items</b>		<b>Person Responsible</b>	<b>Deadline</b>

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Topic		
PhD Cluster		
Discussion		
<ul style="list-style-type: none"> <li>o No new items</li> </ul>		
Action Items		
	Person Responsible	Deadline